

# **RADCLIFFE CHORAL SOCIETY FOUNDATION**

## **Code of Ethics**

RCSF believes strongly that its directors, officers, volunteers and members must uphold the highest standards of ethical and professional behavior and personal integrity. All directors, officers, volunteers and members are required and expected to exercise the highest ethical standards of conduct and to practice fundamental honesty and truthfulness at all times.

Therefore, in furtherance of RCSF's mission and goals, we shall

- Act in such a manner as to uphold and enhance personal and professional honor, integrity, and dignity,
- Treat with respect and consideration all persons, regardless of race, religion, gender, sexual orientation, abilities, age, or national origin,
- Engage in carrying out RCSF's mission in a professional manner,
- Collaborate with and support other professionals in carrying out RCSF's mission,
- Serve with respect, concern, courtesy, and responsiveness in carrying out RCSF's mission,
- Avoid any interest or activity that is in conflict with the conduct of our official duties,
- Respect and protect privileged information to which we have access in the course of our official duties,
- Build professional reputations on the merit of services and refrain from competing unfairly with others.

And we shall not

- Deceive, defraud, or mislead RCSF directors, officers, volunteers, members, or those with whom RCSF has business or other relationships,
- Misrepresent RCSF in any negotiations, dealings, contracts, or agreements,
- Divulge or release any information of a proprietary nature relating to RCSF's plans, mission, or operational databases without appropriate approval,
- Obtain a significant personal advantage or benefit by the use of RCSF's name,
- Use RCSF property, financial resources, or the services of RCSF personnel for personal benefit.